Thomas Cook (India) Ltd. Thomas Cook Building, Dr. D. N. Road, Fort, Mumbai - 400001 Board: +91-22-6160 3333 CIN: L63040MH1978PLC020717

A FAIRFAX Company



05th August, 2020

The Manager, Listing Department **BSE Limited** Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai – 400 001 **Scrip Code: 500413** The Manager, Listing Department National Stock Exchange of India Limited Exchange Plaza, 5th Floor, Plot No. C/1, G Block, Bandra-Kurla Complex, Bandra (E), Mumbai – 400 051 Scrip Code: THOMASCOOK

Fax No.: 2272 2037/39/41/61

Dear Sir/ Madam,

Subject: 43rd Annual General Meeting of the Company to be held through Video Conferencing (VC) or Other Audio Visual Means (OAVM) on 11th September, 2020 at 3.30 pm

Fax No.: 2659 8237/38

This has reference to the Outcome of the Board meeting held on 18th June, 2020, wherein it was already informed that the 43rd Annual General Meeting (AGM) of the Company will be held on 11th September, 2020,

In view of the continuing restrictions on the movement of people at several places in the country, due to outbreak of COVID-19, the Ministry of Corporate Affairs (MCA), vide its General Circular No. 20/2020 dated 5th May, 2020 read with General Circular No. 14/2020 dated 8th April, 2020 and General Circular No. 17/2020 dated 13th April, 2020 and other applicable circulars issued by the Securities and Exchange Board of India (SEBI), has allowed the Companies to conduct the AGM through Video Conferencing (VC) or Other Audio Visual Means (OAVM) during the calendar year 2020. In accordance with, the said circulars of MCA, SEBI and applicable provisions of the Act and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations), the 43rd AGM of the Company shall be conducted through VC / OAVM. Central Depository Services (India) Limited will be providing facility for voting through remote e-voting, for participation in the AGM through VC / OAVM facility and e-voting during the AGM. The procedure for participating in the meeting through VC / OAVM will be provided in the notice of the AGM to be sent in the due course.

Further, in view of the various relaxations provided by MCA and SEBI, owing to the difficulties involved in dispatching of physical copies of the financial statements (including Report of Board of Directors, Auditor's report or other documents required to be attached therewith), such statements including the Notice of AGM will be sent in electronic mode to Members whose e-mail address is registered with the Company or the Depository Participant(s).

<u>Members holding shares in physical mode</u> and who have not updated their email addresses with the Company are requested to update their email addresses by following below procedure:

- a) Visit the link link: https://green.tsrdarashaw.com/green/events/login/tk
- b) Enter the physical Folio Number, PAN details and captcha code.
- c) In the event the PAN details are not available on record, Member to enter one of the share certificate's number.
- d) System will verify the Folio Number and PAN details or the share certificate number.
- e) On successful verification, system will allow you to enter your e-mail address and mobile number.
- f) Enter your e-mail address and mobile number.
- g) If PAN details are not available, the system will prompt the Member to upload a self-attested copy of the PAN card.
- h) The system will then confirm the e-mail address for the purpose of service of this AGM Notice & Annual Report for FY 2019-20.

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<u>Members holding shares in dematerialized mode</u> are requested to register / update their email addresses with the relevant Depository Participants. The Members may also follow the below procedure:

- a) Visit the link: <u>https://green.tsrdarashaw.com/green/events/login/tk</u>
- b) Enter the DP ID & Client ID, PAN details and captcha code.
- c) System will verify the Client ID and PAN details.
- d) On successful verification, system will allow you to enter your e-mail address and mobile number.
- e) Enter your e-mail address and mobile number.
- f) The system will then confirm the e-mail address for the limited purpose of service of this AGM Notice & Annual Report for FY 2019-20.

Further, the Company has sent individual SMSs to such shareholders (on the available mobile numbers) whose email ids are not registered/ updated in the records for enabling receipt of Annual report and AGM Notice in electronic form.

This is for your information and records.

Thank you,

Yours faithfully, For **Thomas Cook (India) Limited**

Amit J. Parekh Company Secretary and Compliance Officer

Encl: a/a

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