Thomas Cook (India) Ltd.

Thomas Cook Building, Dr. D. N. Road,

Fort, Mumbai - 400001 Board: +91-22-6160 3333 CIN: L63040MH1978PLC020717

### A FAIRFAX Company

13th April, 2018

The Manager, Listing Department **BSE Limited** 

Phiroze Jeejeebhoy Towers,

Dalal Street, Mumbai – 400 001

Scrip Code: 50041

NCD Scrip Code: 949099, 952673, 952674,

952675

Fax No.: 2272 2037/39/41/61

The Manager, Listing Department

National Stock Exchange of India Limited Exchange Plaza, 5th Floor, Plot No. C/1, G Block, Bandra-Kurla Complex, Bandra (E),

Mumbai - 400 051

Scrip Code: THOMASCOOK

NCD: THC10.52; Thomas Cook 9.37% 2018 SERIES 1, Thomas Cook 9.37% 2019 SERIES 2 Thomas Cook

**Travel Smooth** 

thomascook.in

**9.37% 2020 SERIES 3** Fax No.: 2659 8237/38

Dear Sir/ Madam,

Sub: Compliance as per Regulation 27(2) (a) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Please find enclosed, following Compliance Report on Corporate Governance as per Regulation 27(2) (a) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 in the prescribed format for the quarter and year ended 31st March, 2018.

- 1. Quarterly Compliance Report as Annexure 1
- 2. Annual Compliance Report as Annexure 2

This is for your information and records.

Thank you,

Yours faithfully, For **Thomas Cook (India) Limited** 

Amit J. Parekh

Company Secretary and Compliance Officer

Encl.: a/a

Holidays • Business Travel • Foreign Exchange • Visas • Insurance

# QUARTERLY COMPLIANCE REPORT ON CORPORATE GOVERNANCE

Name of Listed Entity: Thomas Cook (India) Limited Quarter ending: March 31, 2018

I. Co	I. Composition of Board of Directors									
Title	Name of the	PAN <sup>\$</sup> & DIN Category		Date of Appointme	ent in the current	Tenure (in	No. of	Number of	No. of post of	
(Mr. /	Director			(Chairperson/	term/cessation		months)*	Directorship in	memberships in	Chairperson in
Mrs.)				Executive/				listed entities	Audit/ Stakeholder	Audit/ Stakeholder
				Non-				including this	Committee(s)	Committee held in
				Executive/				listed entity	including this	listed entities
				Independent/				(Refer Regulation	listed entity	including this
				Nominee)&				25(1) of Listing	(including	listed entity
								Regulations)	Chairmanship)	(Refer Regulation
									(Refer Regulation	26(1) of Listing
									26(1) of Listing	Regulations)
									Regulations)	
						_				
		DIN	PAN		Date of	Date of				
					Appointment	Cessation				
Mr.	Madhavan		AAGPM4	Chairman and	1st March, 2015	N.A.	N.A.	Two	Audit Committee – 3	Audit Committee –0
	Karunakaran	00008542	373G	Managing					Stakeholder	Stakeholder
	Menon			Director					Committee - 2	Committee - 1
Mr.	Harsha	01761512	AAHPR5	Non Executive	6th June, 2013	N.A.	N.A.	Two	Audit Committee – 6	Audit Committee –0
	Raghavan		185N	Director					Stakeholder	Stakeholder
									Committee - 2	Committee - 0
Mr.	Chandran	00109215	AURPR5	Non Executive	6th June, 2013	N.A.	N.A.	Three	Audit Committee –3	Audit Committee –0
	Ratnaswami		569C	Director					Stakeholder	Stakeholder
									Committee - 0	Committee - 0

Mrs.	Kishori	01344073	AAOPU0	Non Executive	16th September,	N.A.	42	Five	Audit Committee – 5	Audit Committee –0
	Jayendra		773E	Independent	2014				Stakeholder	Stakeholder
	Udeshi			Director					Committee - 1	Committee - 0
Mr.	Pravir Kumar	00082545	ABKPV7	Non Executive	27th August, 2015	N.A.	36#	Two	Audit Committee – 3	Audit Committee –0
	Vohra		152P	Independent					Stakeholder	Stakeholder
				Director					Committee - 1	Committee - 1
Mr.	Nilesh	00031213	AABPV3	Non Executive	2nd September,	N.A.	27**	Six	Audit Committee –10	Audit Committee –1
	Vikamsey		680Q	Independent	2016				Stakeholder	Stakeholder
				Director					Committee - 0	Committee - 0
Mr.	Sunil Mathur	00013239	AGWPM	Non Executive	2nd September,	N.A.	27**	Six	Audit Committee – 9	Audit Committee -3
			9645F	Independent	2016				Stakeholder	Stakeholder
				Director					Committee - 1	Committee - 0

<sup>\$</sup>PAN number of any director would not be displayed on the website of Stock Exchange

# **II.Composition of Committees**

Name of Committee	Name of Committee members	Category
		(Chairperson/Executive/ Non-Executive/
		Independent/Nominee) <sup>&amp;</sup>
Audit Committee	1. Mr. Nilesh Vikamsey	Non- Executive – Independent - Chairman
	2. Mr. Sunil Mathur	Non- Executive -Independent
	3. Mrs. Kishori Udeshi	Non- Executive-Independent
	4. Mr. Pravir Kumar Vohra	Non- Executive-Independent

<sup>&</sup>amp;Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

<sup>\*</sup> to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

<sup>#</sup> Tenure of Mr. Pravir Kumar Vohra is counted from the date of appointment by Board of Directors on 10th April, 2015.

<sup>\*\*</sup> Tenure of Mr. Nilesh Vikamsey and Mr. Sunil Mathur is counted from the date of appointment by Board of Directors on 23rd December, 2015.

	5. Mr. Harsha Raghavan	Non-Executive	
	6. Mr. Chandran Ratnaswami	Non-Executive	
2. Nomination & Remuneration Committee	1. Mrs. Kishori Udeshi	Non- Executive-Independent-Chairperson	
	2. Mr. Sunil Mathur	Non- Executive -Independent	
	3. Mr. Harsha Raghavan	Non-Executive	
3. Risk Management Committee	Pursuant to Regulation 21(5), the requirement for Risk Management Committee is Not Applicable (N.A.).	N.A.	
Stakeholders Relationship Committee	Mr. Pravir Kumar Vohra	Non- Executive-Independent-Chairman	
	2. Mr. Madhavan Menon	Executive	
	3. Mr. Harsha Raghavan	Non- Executive	
&Category of directors means executive/non-executive/indep	endent/Nominee. if a director fits into more than one category write all cat	degories separating them with hyphen.	
Meetings of Board of Directors			
Date (s) of Meeting (if any) in the previous quarter	Maximum gap between any two consecutive (in number of days)		
6th November, 2017(A)	- Time gap between (A) and (B) is 15 days Time gap between (B) and (C) is 7 days.		
22nd November, 2017 (B)	1st March, 2018 (F)	- Time gap between (C) and (D) is 20 days.	

26th March, 2018 (G)

30th November, 2017 (C)

Time gap between (D) and (E) is 42 days.

21st December,201	7 (D)		· ·	ap between (E) and (F) is 26 days. ap between (F) and (G) is 24 days.
IV. Meetings of Co	mmittees			
Committee(s)	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
Audit Committee	2nd February, 2018 (C) 26th March, 2018 (D)	Yes. Quorum was present for the meeting. 5 out of 6 directors were present for the meeting held on 2nd February, 2018. 3 out of 6 directors were present for the meeting held on 26th March, 2018.	6th November, 2017(A) 21st December, 2017 (B)	<ul> <li>Time gap between (A) and (B) is 44 days.</li> <li>Time gap between (B) and (C) is 42 days.</li> <li>Time gap between (C) and (D) is 51 days.</li> </ul>
Nomination and Remuneration Committee	15th February, 2018.	Yes. Quorum was present for the meeting. 3 out of 3 directors were present for the meeting held on 15th February, 2018.	6th November, 2017	
Stakeholders Relationship Committee	Nil	Yes. Quorum was present for the meeting. 3 out of 3 directors were present for the meeting held on 6th November, 2017.	6th November, 2017	
	<i>y</i> 0	iee, for rest of the committees giving this informati	on is optional	
II. Related Pa	arty Transactions Subject		Compliance status (Yes/No/	NA)refer note below

Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	N.A.
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

#### Note

- 1. In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.
- 2. If status is "No" details of non-compliance may be given here.

#### **Affirmations**

- 1. The composition of Board of Directors is in terms of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
- 2. The composition of the following committees is in terms of SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015
  - a. Audit Committee
  - b. Nomination & remuneration committee
  - c. Stakeholders relationship committee
  - d. Risk management committee: N.A.
- 3. The Committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
- 5. This report shall be placed before Board of Directors at its ensuing Board Meeting.

For Thomas Cook (India) Limited

Amit J. Parekh

Company Secretary and Compliance Officer

ACS: 13648

# ANNUALLY COMPLIANCE REPORT ON CORPORATE GOVERNANCE

I. Disclosure on website in terms of Listing F	Regulations	Compliance status (Yes/No/NA)
Items		
Details of business	Yes	
Terms and conditions of appointment of Indepen	ndent Directors	Yes
Composition of various committees of Board of		Yes
Code of conduct of Board of Directors and Seni		Yes
Details of establishment of vigil mechanism/ Wh	istle Blower policy	Yes
Criteria of making payments to Non-executive D	irectors	Yes – Disclosed in Annual
		Report
Policy on dealing with related party transactions		Yes
Policy for determining 'material' subsidiaries		Yes
Details of familiarization programmes imparted t	o independent directors	Yes
Contact information of the designated officials o	f the listed entity who are	Yes
responsible for assisting and handling investor g	grievances	
Email address for grievance redressal and other	relevant details	Yes
Financial results		Yes
Shareholding pattern		Yes
Details of agreements entered into with the med	lia companies and/or their	Yes
associates		
New name and the old name of the listed entity		N.A.
II Annual Affirmations		
Particulars	Regulation Number	Compliance status (Yes/No/NA)
Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'	16(1)(b) & 25(6)	Yes
Board composition	17(1)	Yes
Meeting of Board of Directors	17(2)	Yes
Review of Compliance Reports	17(3)	Yes
Plans for orderly succession for appointments	17(4)	Yes
Code of Conduct	17(5)	Yes
Fees/compensation	17(6)	Yes
Minimum Information	17(7)	Yes
Compliance Certificate	17(8)	Yes
Risk Assessment & Management	17(9)	Yes
Performance Evaluation of Independent	17(10)	Yes
Directors		
Composition of Audit Committee	18(1)	Yes
Meeting of Audit Committee	18(2)	Yes
Composition of Nomination & Remuneration Committee	19(1) & (2)	Yes
Composition of Stakeholder Relationship	20(1) & (2)	Yes
Committee Composition and role of Risk Management		

Committee		
Vigil Mechanism	22	Yes
Policy for Related Party Transaction	23(1),(5),(6),(7) & (8)	Yes
Prior or Omnibus approval of Audit Committee	23(2), (3)	Yes
for all related party transactions		
Approval for material related party transactions	23(4)	N.A.
Composition of Board of Directors of unlisted	24(1)	Yes
material Subsidiary		
Other Corporate Governance requirements	24(2),(3),(4),(5) & (6)	Yes
with respect to subsidiary of listed entity		
Maximum Directorship & Tenure	25(1) & (2)	Yes
Meeting of independent directors	25(3) & (4)	Yes
Familiarization of Independent Directors	25(7)	Yes
Memberships in Committees	26(1)	Yes
Affirmation with compliance to code of conduct	26(3)	Yes
from members of Board of Directors and		
Senior management personnel		
Disclosure of Shareholding by Non-Executive	26(4)	Yes
Directors		
Policy with respect to Obligations of directors	26(2) & 26(5)	Yes
and senior management		

#### Note

- In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For
  example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes"
  may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may
  be indicated.
- 2. If status is "No" details of non-compliance may be given here.
- 3. If the Listed Entity would like to provide any other information the same may be indicated here.

#### **III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied.

# For Thomas Cook (India) Limited

#### Amit J. Parekh

Company Secretary and Compliance Officer

ACS: 13648